Director of the IDTA (Board Member)

Role Profile & Acceptance Statement

International Dance Teachers' Association

Approved as part of the Directors' Handbook – November 2025

Role Profile

Overview

Directors of the IDTA serve as stewards of the Association's mission, values, and strategic direction. As voting members of the Board, Directors contribute to governance, policy development, and oversight of key operational areas including examinations, membership, finance, and professional standards. Directors are expected to uphold the highest standards of integrity, confidentiality, and professionalism in all matters relating to the Association.

Responsibilities

Governance & Oversight

- Attend and actively participate in all scheduled Board meetings (February, May, September, November).
- Review and approve audited accounts, Statements of Compliance, and committee reports.
- Contribute to strategic decision-making and uphold the Association's Articles of Association.

Committee Participation

- Serve on standing or ad hoc committees as elected or appointed, including faculty, awards, or development panels.
- Respect confidentiality and formal procedures in all committee engagements.
- Submit agenda items in writing to the Chief Executive at least two weeks prior to meetings.

Member Representation & Communication

- Act as a conduit between members and the Board, ensuring concerns are appropriately channelled.
- Support the Examination Service and uphold standards across faculties.
- Encourage professional development and uphold IDTA's reputation within the dance education sector.

Policy & Compliance

- Uphold IDTA's policies on membership, examinations, and professional conduct.
- Respect the rules of debate and decision-making as outlined in the Standing Orders.
- Maintain impartiality and avoid conflicts of interest in all Board matters.

Eligibility & Term

- Directors must be elected by the membership and serve a term as defined by the Articles.
- Directors may stand for additional roles (e.g., President Elect, Financial Director) after meeting service criteria.
- Directors must have served a minimum of three consecutive years to be eligible for President Elect; five for Financial Director.

Conduct & Confidentiality

- All Board and committee matters are private and confidential until formally resolved.
- Directors must not discuss Board business externally or act independently without Board approval.
- Directors are expected to model exemplary conduct and uphold the values of the Association.